



RAJKIYA KANYA MAHAVIDYALAYA, SHIMLA (HP)

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IQAC for the Session 2022-23

The Internal Quality Assurance Cell (IQAC) of the RKMV, Shimla is hereby reconstituted for the academic session 2022-23. The cell will be functional with immediate effect. The composition of the IQAC is as follows:

S.No.	Name	Designation	IQAC Position
1	Dr. Ruchi Ramesh	Principal	Chairman
2	Dr. Anil Kumar Thakur	Associate Professor	Co-ordinator
3	Dr. Pushpa Negi	Associate Professor	Member
4	Dr. Madan Lal Mankotia	Associate Professor	Member
5	Ms. Geeta Sharma	Associate Professor	Member
6	Dr. Pradeep Thakur	Assistant Professor	Member
7	Dr. Raksha Kalta	Assistant Professor	Member
8	Dr. Priyanka Dhareula	Assistant Professor	Member
9	Superintendent	Superintendent	Member (Administration)
10	CSCA President	CSCA President	Member
11	Sh. Ashish Kohli	Commissioner, MC, Shimla	Member, Local Society
12	PTA President	PTA President	Member, PTA
13	Dr. Aruna Sharma	Old Students' Association	Member, OSA
14	Sh. Rakesh	SDO, IGMC, Shimla	

Date: 11th July, 2022

Place: Shimla


PRINCIPAL
Rajkiya Kanya Mahavidyalaya
Shimla (H.P.) 171001

Internal Quality Assurance Cell
RKMV, Shimla

Dated: 22 July 2022

The meeting of Internal Quality Assurance Cell (IQAC) with the HODs of various departments of the college was held on dated 21 July 2022 at 12:00 noon in Room number 6 to discuss the implementation of National Education Policy, 2020 as per the directions from the Directorate of Higher Education. The meeting was convened by Associate Professor Dr. Anil Thakur, Coordinator IQAC. Following members of IQAC were present in the meeting.

- 1) Dr. Anil Thakur (Convenor) 
- 2) Dr. Pushpa Negi (Member) 
- 3) Dr. Madan Lal Mankotia (Member) 
- 4) Dr. Vikrant Thakur (Member) 
- 5) Dr. Raksha Kalta (Member) 
- 6) Sh Pradeep Kumar (Member) 
- 7) Dr. Priyanka Dhareula (Member) 

Minutes of the Meeting

The following agendas were discussed and unanimously decided in the meeting

1. After thorough deliberation on **Format – Action Plan (16 Action Areas)** for implementation of NEP 2020, it was concluded that most of the areas mentioned in 16 Action Areas fall into the domain of Himachal Pradesh University rather than the college (as college is not an autonomous body) therefore the institution has no authority to furnish information on those areas.
2. It was decided that as far as Registration in Academic Bank of Credits is concerned, the college will motivate and help students to register on Digilocker.
3. Suggestions regarding Action Plan for NEP2020 implementation (viz. SWAYAM MOOCs be offered in subjects; Status and Scope of offering Apprenticeship/ internship; Status and scope of research; any proposal for Institutional Development and Upliftment; Status and Scopes for MoUs; Student Centric initiative by all departments; Scope of

Employability in the subject) were invited from HODs of all departments and they were requested to submit the suggestions as per the format shared by IQAC within three days.

4. It was also decided to call a meeting of Institution Development Plan Committee to discuss Institutional Development Plans for the academic session 2022-23.
5. The present status of the Accreditation process of the college was also discussed. The coordinator IQAC, Dr Anil Thakur informed that QIA report is almost ready and most likely it would be submitted in the end of July.

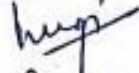
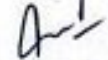
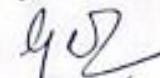
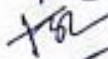
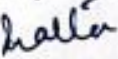
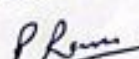

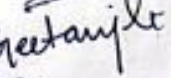
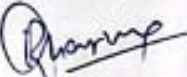
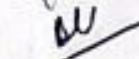
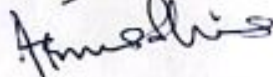

Principal

Internal Quality Assurance Cell (IQAC)

RKMV, Shimla

Dated: 12th November, 2022

The meeting of Internal Quality Assurance Cell (IQAC) was held in the office of the Principal-cum-Chairman, IQAC on 12th November 2022 at 2:00PM to discuss the Students Feedback in the college level Students' Satisfaction Survey (SSS) for the academic session 2021-22, SSR submission status and some other issues. The following members and stakeholders were present in the meeting:

1. Dr. Pushpa Negi	Member	
2. Dr. Madan Lal Mankotia	Member	
3. Mrs. Geeta Sharma	Member	
4. Dr. Pradeep Thakur	Member	
5. Dr. Raksha Kalta	Member	
6. Dr. Priyanka Dheurela	Member	
7. Mrs. Kiran Sood	Member	
8. Geetanjali, CSCA President	Member	
9. PTA President	Member	
10. Sh. Ashish Kohli (Commissioner, MC, Shimla)	Member	
11. Dr. Aruna Sharma	Member	
12. Sh. Rakesh, SDO, IGMC, Shimla	Member	

Actions on the Points of Previous Meeting


The minutes of the previous meeting held on 22nd July, 2022 were read out by the coordinator and the action taken on various agenda items was discussed.

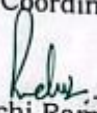
He also informed that a "**Chhatar Samvaad on National Education Policy-2020**" was organized by the IQAC to sensitize the students on NEP-2020.

Minutes of the Meeting

The following agendas were discussed and unanimously decided in the meeting:

1. IQAC Coordinator, Dr. Anil Kumar Thakur, informed the members that SSR for NAAC accreditation has been submitted on 4th November 2022 after a gap of nearly 20 years. He discussed the various types of fees to be paid by the college for accreditation.
2. The Feedback given by the students in college level "Students' Satisfaction Survey (SSS)" for the academic session 2021-22 was discussed and it was decided that the main points of the survey would be forwarded to the Advisory Committee for further action.
3. Dr. Priyanka Dheurela requested for the upgradation of the computer labs in the college for the benefit of the students and the same was accepted by the chairperson and the matter was assigned to the IT Committee.
4. A proposal for MoU with JP University of Information and Technology, Waknaghat, Solan for all the Departments of Sciences was placed before the chairperson of the IQAC, which was accepted.
5. It was also decided that remedial classes in all the subjects, would be organized on remunerative basis (@ Rs 400/period) to boost the performance of the weaker students.


(Dr. Anil Kumar Thakur)
IQAC Coordinator

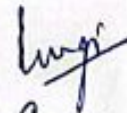
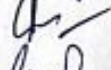

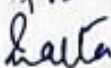
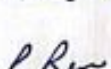

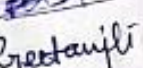
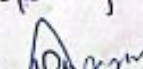

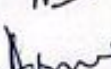
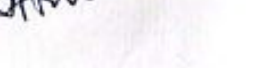

(Dr. Ruchi Ramesh)
Chairperson, IQAC

Internal Quality Assurance Cell (IQAC)

RKMV, Shimla

Dated: 21st February, 2023

The meeting of Internal Quality Assurance Cell (IQAC) was held in the office of the Principal-cum-Chairman, IQAC on 21st February 2023 at 2:00PM to discuss the various matters related to quality education and the forthcoming NAAC Peer Team visit on 16th and 17th March 2023. The following members and stakeholders were present in the meeting:

1. Dr. Pushpa Negi	Member	
2. Dr. Madan Lal Mankotia	Member	
3. Mrs. Geeta Sharma	Member	
4. Dr. Pradeep Thakur	Member	
5. Dr. Raksha Kalta	Member	
6. Dr. Priyanka Dheurela	Member	
7. Mrs. Kiran Sood	Member	
8. Geetanjali, CSCA President	Member	
9. PTA President	Member	
10. Sh. Ashish Kohli (Commissioner, MC, Shimla)	Member	
11. Dr. Aruna Sharma	Member	
12. Sh. Rakesh, SDO, IGMC, Shimla	Member	

Actions on the Points of Previous Meeting

The proceeding of the previous meeting held on 12th November, 2022 were read out by the coordinator and the action taken on various agenda items was discussed.


Minutes of the Meeting


The following agendas were discussed and unanimously decided in the meeting:

1. IQAC Coordinator, Dr. Anil Kumar Thakur, informed the members that NAAC has accepted our SSR for accreditation and NAAC Peer Team will visit RKMV on 16th and 17th March 2023. Members were informed about the preparations by the IQAC for the forthcoming visit. PTA president and OSA representative were requested to come for meeting with the NAAC Peer Team with maximum number of members on 16th March 2023.
2. The chairperson enlightened the members that various issues of the college level SSS of session 2021-22 have already been resolved. She further said that the work of building of the framework of Seminar Hall, upgradation of computer labs, renovation of canteen and repair of classroom benches in Science Block is in progress and would be completed shortly.
3. Stakeholders were asked to put forward the profuse measures to amplify the standards of education in **'the only government girls'** college of the State of Himachal Pradesh.
4. CSCA President Ms. Gitanjali suggested that, there should be a provision of shoe rack outside the music and dance room. She further said that an arrangement of HRTC buses up to the college gate is also required.
5. Members of IQAC proposed that the basement parking area dumped with construction material by the contractor should be made available for parking of the vehicles only.
6. Members further submitted that some EVS teacher should be appointed on 'period basis' to take the classes of environmental studies.
7. As the college has already been enabled with wi-fi facility, it was recommended that the students residing in hostels should also be provided with the same facility.

8. Chairperson of the IQAC asked the IQAC members to conduct college level Students' Satisfaction Survey (SSS) for the academic session 2022-23 in the first week of March 2023.
9. IQAC Coordinator requested the chairperson to grant permission to organize a webinar on **Intellectual Property Rights** in the month of April 2023 with resource persons from different parts of India.
10. Chairperson advised the IQAC to sign more Memorandums of Understanding (MoU) with Academic and Research Institutions for the welfare of students.
11. IQAC was also asked to organize a training session on **'How to use ICT Tools in Teaching'** for the faculty members.

The meeting ended with the vote of thanks to the chair.


(Dr. Anil Kumar Thakur)
IQAC Coordinator


(Dr. Ruchi Ramesh)
Chairperson, IQAC

Internal Quality Assurance Cell (IQAC)

RKMV, Shimla

Dated: 6th April, 2023

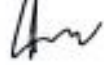
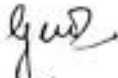
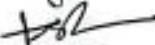
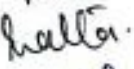

The meeting of Internal Quality Assurance Cell (IQAC) was held on 6th April 2023 at 2:00PM to chalk out the strategy to organize a:


Training on **Intellectual Property Rights**


Workshop on **Teaching learning and Quality Research**

The above proposed programs will be organized in the month of April/May 2023 with eminent resource persons. It was also decided that the surrounding colleges too will be invited to take part in the training/workshop. The Cell will also make efforts to get the above mentioned program sponsored.

The following members were present in the meeting:

- | | | |
|---------------------------|--------|---|
| 1. Dr. Madan Lal Mankotia | Member |  |
| 2. Mrs. Geeta Sharma | Member |  |
| 3. Dr. Pradeep Thakur | Member |  |
| 4. Dr. Raksha Kalta | Member |  |
| 5. Dr. Nishtha Kapoor | Member |  |



(Dr. Anil Kumar Thakur)
IQAC Coordinator

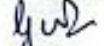

(Dr. Ruchi Ramesh)
Chairperson, IQAC

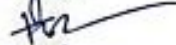
**Proceedings of the Internal Quality Assurance Cell (IQAC)
RKMV, Shimla**

Dated: 26th April 2023

A meeting of the Internal Quality Assurance Cell (IQAC) was held on dated 26th April 2023 at 1:00pm in the office of the Principal. The meeting was convened by the Principal Dr Ruchi Ramesh. The Following members of IQAC were present in the meeting.

1) Dr. Madan Lal Mankotia (Member) 

3) Mrs Geeta Sharma (Member) 

4) Sh Pradeep Kumar (Member) 

5) Dr. Raksha Kalta (Member) 

6) Dr. Nishtha (Member) 

Minutes of the Meeting


The following points were discussed in the meeting:


1. The Principal Dr. Ruchi Ramesh asked the IQAC to draft the calendar of the Activities/Programmes to be organized by IQAC to enhance teaching and upgrade the quality of education imparted by the institution and also to maintain quality standards in teaching, learning and research.
2. It was decided that the IQAC will give necessary inputs (especially in the allocation of seats and its distribution subject wise) to The Prospectus Committee for the drafting of the Prospectus for the Academic Session 2023-24.
- 3) To strengthen the functioning of IQAC and to make it more effective it was decided that IQAC will chalk out a seamless and effective method to maintain the records of teachers/students /other members and also of the activities organized throughout the academic session. It was decided that a Google form will be formulated by IQAC to upload the soft copies of all the necessary documents (such as programmes attended/participated, up gradation of

Education Qualification/Professional Qualification, Members of BOD or any other eminent bodies/societies, etc.) of the faculty members throughout the session. Also, the concerned departments, in charges, coordinators of various clubs, societies, extension activities, academics, sports, and cultural activities will be directed to maintain a proper file /record (including the office orders, list of Participants, certificates of achievers/position holders, summary and report) of their concerned activities. A quarterly Internal audit and review of the above mentioned record will be done by the IQAC.

4) It was also decided to introduce some Add-on and Hobby courses (at least six per session) for the students in the new Academic Session. The duration for an Add-on Course will be 30 hours and for a Hobby course duration will be 15 hours per session. Each Add-on course will be in collaboration with some external agency and for which MOUs will be signed with the concerned agencies. IQAC will chalk out the strategy to implement the courses and run it smoothly in the upcoming Academic Session. IQAC will ask the departments to provide a list and syllabi of the courses related to their respective subjects which can be introduced as Add-on/ Hobby courses. Also all the information related to the proposed Add-on / Hobby Courses will be mentioned in the prospectus. An overall Coordinator will be appointed for the above mentioned programme.

5) In order to keep track of Students' Progression it was decided that a message will be circulated in all the WhatsApp groups of Final year that the students will not leave their Subject Wise WhatsApp groups till the time they join or are placed somewhere else after completing their Graduation from the institution. The meeting ended with vote of thanks to the chair.


Dr. Anil Thakur
Coordinator IQAC


Principal
RKMV, Shimla

